

P & C Meeting Minutes

Date & Time: 20 October 2021, 7pm via Zoom

Attendance: Lisa Phillips, Jono Rosconi, Allison Salmon, Belinda Brown, Jade Browett, Janine Ralston, Linda Smith, Lauren Scaccia, Renee Godden, Lee Milligan

Apologies: Jade Fernandes, Ro Brazil, Adrienne La-torraca,

Acceptance of minutes: Janine Ralston

Item 1:

Community OSH Update

- Kristin Taylor the Community OSH Program Manager led a presentation on the OSH program, which included weekly schedules and learning outcomes
- The room has been revamped and looking fabulous
- At this stage approx. 11 students are attending in the morning and up to 30 in the afternoon.
- The community OSH team would like to be involved in any upcoming community events

Principal's Report

- **Acknowledgement of thanks** to the parent and carer community for their support during this pandemic.
- The teacher and staff admin gifts were well received. The teachers and staff were so grateful and extend their thanks.
- **Return to school plan in place** – Kindy and Year 1 return to school went smoothly this week and the teachers are looking forward to all students returning next week.
- Acknowledgement of **Leesa Martin's official resignation** from the Principal position and thanks for her contribution to our role and the wider community.
- **New Principal appointment process** – no transfer came through and so the position is open for applications to be assessed by a panel (staff, P&C rep, the Area Director, and a staff Executive). This process is underway now.
- **Mr Tear has commenced Band recruitment for 2022.** A website and process has been developed and recruitment starts soon. Mr Tear will continue in his secondment within the Dept of Education for the remainder of the year
- **Semester 2 School reports** – will be modified this year, reflecting the Departments recommendations. It's been a challenging assessment process; focus will be on literacy and numeracy. General comments will be provided. Attitudes to learning section has been modified to reflect the learning from home in T3 component. Goals will be reflected as "future directions".
- **Cyber safety month** – all teachers have been provided with education tips on cyber security to educate children over this month.
- **Naplan review is happening.** Check in assessments will be completed for Years 3 and 6. Information will be shared at the next P&C.
- **Maintenance underway** – canteen upgrade has been approved and will be happening. Project will commence in Dec and go through the Jan holidays. Cooler classrooms project continues also, with impacts to the driveway.
- **Working towards a digital sign also.** A potential donation has been offered to cover the cost of \$28,000 (including DA). The donation comes with a mention of "sponsored by Belle Property". Action: Lisa to provide mock-ups of the sign and background on the details to the P&C.
- **World teachers' day – 29th October.** Can we contact the class parents to arrange something? P&C to discuss.

Item 2:

Deputy Principal's Report - WHS

- Ventilation in classrooms have been checked and are compliant
- Cross stage mingling will not be allowed. Playgrounds have been amended to accommodate this
- Masks – children and adult masks are available in every classroom if the children need it
- Teachers will be wearing masks indoors, but not required outdoors.
- Asphalt is underway in the silver seats section. Should be complete soon

Item 3:

Treasurer's Report:

- We ended our financial year 30 Sept.
- P&L was provided and discussed. In general, we closed at a loss of \$9,500, which is \$6,500 more than 2020. No surprise due to various constraints.
- \$18K cost to close the music program
- \$47K contribution in Covid government payments
- \$42K of funds back to the school – clever touch laptops, chrome books and band donations
- Combined bank balance of \$109,000 at year end
- **Discussion:** should we put guidelines/ governance in place about how much money to hold in P&C accounts (outside of uniform and canteen operating accounts). To discuss at a future meeting.

Item 4:

Canteen and uniform shop report:

- Canteen upgrade project has been approved. Ingrid created a wish list, and all was approved. Improvements include: New benchware, tiling floor to ceiling, new shutters and fly screens, commercial dishwasher, commercial sink, extractor fans and aircon. Bathroom may not be included.

Item 5:

Social Committee Report

- Zoom disco was a huge success. It was a great way to bring the community together during this time.

Next events: for the social and fundraising committee :

- **Dec election:** sausage sizzle – can potentially go ahead. **Action:** Belinda to speak to Anna Davis about the list. Janine can purchase the sausages. Janine to ask Class Parents to assist with pulling a roster together for their class.
2022
- Kindy welcome event for Term 1 – **Action;** Al, Lee and Jade to organise a disco, at an offsite event so parents can attend.
- **Moonlight cinema event** – looking for a date for Term 1. Already paid for.
- **Kids slime event.** Need a revised date for 2022. No funds paid as yet

Other matters:

AGM Prep

- Current vacant positions: secretary, social and community committee leader. Treasurer may open up also. Action: details to be included in the newsletter and promoted via class parents.
- Suggestion that class parents in 2022 are asked to attend the P&C as part of their role
- Discussion: how to encourage more parents and carers (particularly in infants) to attend the meetings / help. Should we consider a survey to kick off 2022? Should we allocate activities for classes to manage? To discuss to another meeting.

- **Pickletown Regeneration**: The department paperwork has been lodged and we are still waiting on an update from the Dept. Fort Knox landscapes is our preferred option.
- **Quote is \$40K**. P&C contribution will be \$15K towards this amount.
- If this is not going to progress at this stage, we would like to fund other outdoor spaces. The burnt-out classroom is going to be renamed and repurposed. We could consider this. Action: Lisa to share a list at the next meeting.
- **Kindergarten – Year 2 toilets**: refurb is on the department's schedule. We are moving up the list.

Other business

- Working bees are on hold for the moment. Action: Lisa will provide an update as to when these can commence.

MEETING CLOSED: 9:15pm