



2021 Annual General Meeting - Minutes

DATE: Wednesday, 17 November 2021
TIME: 7pm
VENUE: School Staffroom

Attendance: Lisa Phillips, Jono Rosconi, Allison Salmon, Belinda Brown, Jade Browett, Janine Ralston, Linda Smith, Lee Milligan, Jade Fernandes

Apologies: Renee Godden

Acceptance of minutes: Janine Ralston

Item: Treasurer's Report

- Linda presented the final audited reports for FY ending Sept 2021.
- These have been approved and signed by Allison Salmon and will now be audited externally.
- In summary, for 2021 – we will end at a loss of \$12,000, which is a good result considering the impacts of the school closure to the canteen and uniform shop sales, and the lack of fundraising in Terms 3 and 4.
- The P&C have contributed **\$41, 950** to the school towards:
 - Music programs
 - Landscaping around the school
 - The significant contribution to the Chrome Books and other technology
- It was agreed that we will leave a \$25, 000 buffer in the Uniform and Canteen accounts, to cover operating expenses. The rest will be moved across to the main account.
- There is \$40, 000 remaining as an opportunity to fund other school projects – to be discussed in the standard meeting.

Item: Presidents Report

- Allison presented her report, acknowledging the extraordinary year that it has been and thanked the teachers, Executive and staff at EHPS for everything they have done for our children this year.
- Allison's acknowledged a number of firsts for the P&C this year including the House Spirit T shirts, the Mother's Day Cinema Event and the virtual disco and thanked everyone for their help in bringing these to life.

Item: Election of P&C Committee members

- All positions were declared vacant, and voting occurred for the committee roles. The following people were appointed
 - President – Allison Salmon
 - Vice Presidents – Jade Browett and Jade Fernandes
 - Treasurer – Linda Smith
 - Secretary – Belinda Brown
 - Bookkeeper – Janine Ralston
 - Sub Committees will continue as they did in 2021.

Actions: Janine and Allison to chat to Sue and Karen about the second-hand uniform shop
Jade F and Allison to pull together the fundraising calendar for 2022



Submit a newsletter item calling for volunteers for the canteen committee
Can we rebrand the P&C to get new members in? Team to discuss at the next meeting.

AGM closed at 7:45pm

P&C Meeting – Term 4, Week 7

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Item: Principal's Report

- **End of year events and calendar discussed** – planning has been difficult with the Covid restrictions in place but Year 6 events and the presentation days for each grade will go ahead.
- **December 16** – last day for students for 2021
- **School Excellence Plan** – to be developed for 2022 – 2025
- **Term 4 check ins are happening**
- **Reports will come out later this Term**
- **School works** – new driveway, cooler classrooms initiative, roadworks at Anara Road, new canteen
- **Discussion re: items the P&C can support next year, including**
 - SportsPro subsidy
 - Playground murals - a proposal was submitted for consideration.
- Agreed that the P&C will fund the cost of the playground murals to the value of circa \$26, 000

Item: uniform and canteen update

- Nothing to report other than the canteen upgrade will commence in the holidays ready for 2022.

Item 3: Treasurer's Report:

- As per AGM minutes above.

Item 4: Social Committee Report

Next events: for the social and fundraising committee:

- **Dec election:** sausage sizzle. **Action:** prep work underway. Allison, Lee, Belinda and Janine to assist and call for volunteers on the day
- Kindy welcome event for Term 1 – **Action;** Feb 11 – book in the kindy and Year 1 disco. Allison to arrange DJ Kit Kat
- **Moonlight cinema event** – 1 April. Action: lock in provider



Elanora Heights Public School

RESPECT

ACHIEVEMENT

RESPONSIBILITY

Other business:

- **Pickletown Regeneration:** The department paperwork has been lodged and we are still waiting on an update from the Dept. Fort Knox landscapes is our preferred option. P&C will fund other opportunities while waiting for this to proceed.
- **Kindergarten – Year 2 toilets:** refurb is on the department’s schedule. We are moving up the list.
- **Working Bees** for next year may resume

MEETING CLOSED: 9:45pm