

EHPS P&C 2024

Term 1

Present: Lisa Phillips, Jessie Evans, Suzie Stanford, Emma Dacker, Roz Pursey, Nastassja Lane, Lauren Sciacca, Liz Ashley, Kate Schlosser, Cassie Hutchin, Jess Allen, Leonie Netting, Kylie White, Hannah Taufan, Janine Ralston, Allison Salmon, Nerida Quigley, Jessica Hodgkinson

Minutes:

1. Welcome and Acknowledgement

Conflict with agenda – none reported

2. Apologies

Stephanie Miller, Jonathon Rosconi

3. Call for Nominations of Casual Vacancies

That the Elanora Heights P&C Association elect Kate Schlosser to perform the role of Vice President for 2024

Moved: Suzie Stanford Seconded: Emma Dacker

Passed: All

That the Elanora Heights P&C Association elect Stephanie Miller to perform the role of Assistant Secretary for 2024

Moved: Suzie Stanford Seconded: Janine Ralston

Passed: All

That the Elanora Heights P&C Association elect Elizabeth Ashley to perform the role of Treasurer for 2024

Moved: Janine Ralston Seconded: Emma Dacker

Passed: All

That the Elanora Heights P&C Association elect Emma Dacker to perform the role of Uniform Shop Liaison for 2024

Moved: Kate Schlosser Seconded: Suzie Stanford

Passed: All

5. Confirmation of minutes

Previous minutes were agreed.

6. Business arising from the minutes

There was no business arising from them.

Jessie explained how a P&C Committee operates under a constitution (that can't be changed) and a set of EHPS P&C by laws (last updated in 2019). It was recommended that these be reviewed. A motion was put forward to this effect.

That the P&C Association agree to undertake a review of the current by laws prior to the term 2 general meeting.

Moved: Kate Schlosser Seconded: Rozlyn Pursey

Passed: All

A suggestion was made to make the registration book online. A further suggestion was made to review the annual subscription process, including the addition of a membership application to the parent enrolment form.

That the P&C Association agree to develop a digital membership registry

Moved: Rozlyn Pursey Seconded: Suzie Stanford

Passed: All

7. Correspondence

An explanation of the Full Funding Matters petition was given. The P&C Federation is calling for all P&Cs to sign a petition to ask the Federal government to meet the gap of funding arising from the teachers pay rise. The motion was raised and passed.

That the P&C Association agrees to sign the 'Full Funding Matters' petition on the P&C Federation website on behalf of the Elanora Heights Public School P&C Association

Moved: Kate Schlosser Seconded: Emma Dacker

Passed: All

A general P&C meeting on Monday 25 March 7pm in Chatswood. Jessie is going to attend. All interested parents welcome.

8. Treasurer's Report

A summary of figures was provided. Including a comparison of income and expenditure between 2022 and 2023.

9. Principal's Report

Principal P&C Report – Week 6 Term 1 – 6th March 2024

Welcome to our first P&C meeting for 2024. It's very exciting to be working with our P&C committee with a mix of new position holders and previous position holders all here together. Today is P&C Appreciation Day! P&Cs volunteer countless hours to make important contributions to schools and their communities. There is so much about public education that is made possible by P&Cs. P&Cs Make It Possible and we are so thankful for you!

Friday 8th March is international women's day and I want to thank and acknowledge every woman who supports our students, staff and school.

Today, Mr Waters, Ms Levido and I spent the day at the cross network (The Forest, The Beaches and Pittwater networks) High Potential Gifted Education conference. One of the messages that was presented was that "A rising tide lifts all ships". I thought this quote was pertinent for tonight as we plan our work together to make our school the best place full of opportunity for all students at Elanora.

We have started the school year in a positive way. We have 16 classes across K-6 and you would have met classroom teachers in person on the information night. This year we will continue our strong focus on the new curriculum implementation. Last year our K-2 teachers implemented the prestigious Initialit phonics program and trialed the new Department of Education curriculum units. Our phonics screener results from 2022 to 2023 demonstrated a phenomenal 22% growth shift and we can attribute this to the consistent, explicit teaching in our classrooms. This year our K-2 teachers continue to implement these programs whilst our 3-6 teachers are focusing on the new syllabus across Key Learning Areas and are implementing the new 3-6 units.

Student and staff wellbeing continue to be a focus for our school and the implementation of The Resilience Project was at the request of several teachers who had read Hugh Van Cuylenburg's best seller 'The Resilience Project, Finding Happiness Through Gratitude, Empathy and Mindfulness'. The program has been specifically written for schools to deliver emotionally engaging lessons with evidence-based, practical wellbeing strategies to build resilience. Each student has a wellbeing journal and will be a part of a TRP lesson each week and will practice GEM and emotional literacy activities. The program includes mindfulness and meditation and help to promote positive mental health.

Starting the year with a carnival is a lot of pressure and we were so impressed with the smooth running of our swimming carnival and thank all students, teachers and parents for their positive involvement. We wish our Zone team the very best next Thursday. Mr Rosconi and I are selling Zone jerseys, so we need luck too!

PSSA Summer competition started on Friday. There are still significant issues with booking buses for several schools and the increase of bus costs is definitely impacting on programs outside of schools.

Tomorrow, I will accompany our Year 6 School Captains to Parliament House for the leadership morning tea with our local member Rory Amon MP. Our year 6 leadership team joined with the NEST primary leadership teams and together led by Mrs Fazzolari attended the Halogen leadership day in the city on Monday. They returned fully inspired and motivated as individual leaders and as a student leadership team.

Hopefully you will have noticed that we finally got our electric sign at the front of the school. The sign has been programmed by Kirsten to include important messages and student birthdays. We are extremely thankful to Belle Property for sponsoring our school and paying \$30,000 for our new sign. We have a new 'fundraising' idea that also supports our Strategic Direction 3 in our School Improvement Plan – Community Engagement, which is to provide opportunity for school family businesses and Elanora Community businesses to have an opportunity to pay for advertising time to be played on our sign during an 'Hour of Advertising Power'.

During the holidays we had some new maintenance additions to our school. Our new mural was heat sealed onto the side of D block, new concrete and drains in the K-2 playground and a new bifold door and full paint facelift in D block classrooms. Starting next week, we will have concrete work begin near the 3-6 toilet block to the oval. This area has many uneven surfaces, and the concrete will level out the space and extend our driveway to ensure emergency or work vehicles have greater access to our school.

The music program is changing structure this year as we have less students. Our aim is to rebuild the program but at this point in time we need to scale back to ensure the program is financially viable. We are looking forward to the parent music committee being reinstated and

helping to support our two conductors, Tim and especially Fi who is taking on the administration role.

Fundraising from the P&C is vital to ensure we can provide as many opportunities as we can for our students. This year, our financial focus is on curriculum resources. We would also like to purchase a small amphi-theatre seating structure for our library.

We are very fortunate to have Jenny Cullen still volunteering her expertise and passion to support sustainability at our school and coordinate a team of dedicated volunteers to maintain our bush. I want to encourage other parents and families to volunteer their time to work on our bush area and I would like to request a nominated dollar amount be dedicated to the bush on an annual basis.

Lastly, I want to thank Suzie and her team of volunteers for welcoming our Kindergarten students and families to the school at such a fun and exciting event with the 'Meet and Mingle' afternoon. Suzie thinks of every small detail and we as a school are so thankful for her time and efforts and those of all the volunteers who gave their time. We have a team of keen class parents to support the work of the P&C and provide support to the classroom teachers and are thankful for their support too.

We are looking forward to a very productive 2024.

10. Sub Committee report

The P&C needs to develop HR related policies for canteen and uniform shop employees. A motion was raised and passed regarding a policy to be reviewed/developed regarding performance. An agreement was made to investigate online ordering for parents for the uniform shop.

That the P&C Association agrees to review and/or develop policies and protocols regarding the expectations and performance of canteen staff

Moved: Kate Schlosser Seconded: Rozlyn Pursey

Passed: All

That the P&C Association agrees to prepare an employment contract and role description for uniform shop staff

Moved: Rozlyn Pursey Seconded: Emma Dacker

Passed: All

That the P&C Association agrees to review and/or develop policies and protocols regarding the expectations and performance of uniform shop staff

Moved: Kate Schlosser Seconded: Allison Salmon

Passed: All

That the P&C Association agrees to investigate options for online ordering and to report back to the members at the Term 2 general meeting

Moved: Suzie Stanford Seconded: Emma Dacker

Passed: All

Canteen- Sales are down a bit and staff workdays have increased but the canteen seems to be running well.

Uniform Shop- There are a lot of secondhand items so the Sunday sale should go well.

Fundraising- The Kindy Meet and Mingle was very successful. The next event is the Trivia. Further tickets need to be sold. As one of the major fundraisers of the year it's essential we sell tickets.

Mother's Day Breakfast 7:30-9am- advertising will begin shortly. Fathers are needed to help on the day.

14 June Disco will go ahead again this year. A very profitable fundraiser.

30 August Father's Day Breakfast

11. New Business

Music Program- committee agreed to form a music sub committee and to approach companies for sponsorship. Agreement was sought and given to fund part of the program.

That the P&C Association agrees to form a sub-committee to build the profile and participation rates in the school's music program

Moved: Allison Salmon Seconded: Jessica Allen

Passed: All

That the P&C Association agrees to investigate and pursue sponsorship options for the Elanora Heights School Band

Moved: Kate Schlosser Seconded: Kylie White

Passed: All

That the P&C Association agrees to contribute up to \$10,000 towards the school's music program

Moved: Allison Salmon Seconded: Jessica Allen

Passed: All

Library furniture- a motion was moved to contribute up to \$12 000 towards new furniture.

That the P&C Association agrees to contribute up to \$12,000 for new furniture for the library

Moved: Suzie Stanford Seconded: Elizabeth Ashley

Passed: All

Curriculum resources - further funding was sought and agreed upon for resources to implement the new curriculum up to \$10 000

That the P&C Association agrees to contribute up to \$10,000 towards new resources required by the school to implement the new curriculum

Moved: Elizabeth Ashley Seconded: Rozlyn Pursey

Passed: All

New house t-shirts- Yr 6 have been invited to produce new slogans

Bush care- a maintenance fee of \$2000 was agreed

That the P&C Association agrees to contribute \$2000 towards bush care maintenance on the school grounds for 2024

Moved: Janine Ralston Seconded: Rozlyn Pursey

Passed: All

12. General Business

Janine raised the need to change the banking permissions. The EHPS P&C raised and passed a motion to allow the president, treasurer, book keeper, canteen coordinator and uniform shop coordinator to be signatories on the bank accounts.

That the P&C Association agrees to change the bank account signatories as per the table below:

Moved: Janine Ralston Seconded: Suzie Stanford

Passed: All

E.H.P.S. P&C BANK ACCOUNT SIGNATORIES

as at 07/03/2024

Committee	BSB	Acct No.	How many to sign:	Signatories & Role
P&C Main	062 208	0090 0592	2	Jessie Evans (President) Liz Ashley (Treasurer) Janine Ralston (Bookkeeper)
P&C Savings	062 208	1024 6541	2	Jessie Evans (President) Liz Ashley (Treasurer) Janine Ralston (Bookkeeper)
Canteen	062 208	0090 1181	2	Jessie Evans (President) Liz Ashley (Treasurer) Janine Ralston (Bookkeeper) Jason Kerslake (Canteen Manager)
Uniform Shop	062 208	0090 2432	2	Jessie Evans (President) Liz Ashley (Treasurer) Janine Ralston (Bookkeeper) Sue Garrity (U/Shop Manager)
Music	062 208	1004 1415	2	Jessie Evans (President) Liz Ashley (Treasurer) Janine Ralston (Bookkeeper)

A question was raised about use of suncream in the classroom. Communication regarding this will be sent to parents.

A query regarding FaceBook was raised. It was confirmed a parent page exists and committee members are encouraged to post.

13. Next meeting

Week 5 Term 2 7pm in the EHPS staff room

Meeting closed 8:47pm