

P & C Minutes, Elanora Heights Public School Wednesday 27 November 2019

Attendance: Leesa Martin, Jono Rosconi, Ro Brazel, John Drake, Cassie Hotchin, Darren Greenow, Janine Ralston, Carly Skeers, Anna Davis, Jasmine McEvoy, Linda Smith, Jade Browett, Suzy Gilbert, Jade Fernandes, Lee Milligan, Allison Salmon, Belinda Brown.

ITEM 1: Welcome: AS opened the meeting at 7:30pm. AS said that she is looking forward to growing the P&C team in the coming year.

ITEM 2: Apologies: None.

ITEM 3: Review and accept previous minutes, 30 Oct 2019:
Accepted by CH, seconded by JRa.

ITEM 4 & 5: Principal's Report and Work, Health & Safety Report, LM

It is hard to believe we are already nearing the end of another incredible year at Elanora Heights Public School. We have achieved a great deal this year and have much to be very proud of and celebrate. New initiatives included:

- This year we have successfully implemented a universal wellbeing program in conjunction with the department of health, with very successful outcomes as noted in the recent PCS Emotional Health Survey (Macquarie University data presented later in the meeting). This initiative saw the inclusion of workshops for parents on Emotion Coaching, Managing Anxiety, Building Resiliency, Transition to School and Interrelate Family sessions.
- Staff have continued to engage in collaboration meetings with instructional leaders in English and Mathematics to develop rich learning programs for student.
- A core group of staff participated in the Quality Teaching Rounds with the University of Newcastle and completed the Certificate of Gifted Education through UNSW.
- Our executive staff completed the Art of Leadership course which has impacted management skills to support staff and students and a review of our student wellbeing policy for 2020.
- We have new rooves, new goal posts, better footpaths, a revamped bush track, new driveway fencing, freshly painted bathrooms and plans for painting in classrooms, bag rooms, railings and the canteen to be completed over the holidays.
- We successfully produced our first K-6 Musical and expanded our music program to include our first orchestra.
- We held our first film festival and had students performing at venues including the Opera House, Schools Spectacular, Glen Street, eisteddfods, local pre-schools and nursing homes.

- We raised money to facilitate the purchase and installation of new interactive panels in every classroom in the school, ensuring that every child had access to the best in new technology.
- We ran workshops for students on managing social media and responsible use of the internet.
- We did our first NAPLAN online and survived!
- We brought home the Winning School trophy at Dancesport!

We would like to thank the P & C and particularly the outgoing committee for their ongoing support of our school. It is a pleasure to work so closely with a group of parents so committed to helping our school be the best it can be. None of the above initiatives could have been achieved without the assistance of many parents and for this we are most grateful. Thank you for the many events you have hosted for our students and community throughout the year – they have been well received and appreciated by our parents and students.

I would also like to thank Mr John Drake for his leadership of the P & C over the past 3 years. During his time as President, John led the initiation of two new playgrounds, an upgrade of the hall stage, a large purchase of new laptops and clevertouch screens and a significant restructure of sub-committees within the association. Thank you for your hard work and leadership John, it has been very much appreciated.

Reflecting on the year, it has been incredibly busy and we are hoping that next year will see a consolidation of programs and a chance for the dust to settle. It will be a year of reviewing our 3 year plan and looking forward to the goals of the next 3 years.

I am very fortunate to enjoy the support of the school community and I thank you for trusting me to lead this community every day. It is a position I love and feel very privileged to fill.

Presentation of the PCS Emotional Health Survey data.

ITEM 6: Deputy Principal Report, JRo

JRo had the pleasure today of seeing Yr 6 student AE receive the NSW ICAS medal for the top mark in English. JRo also detailed that PSSA will be shifting to a morning time slot (9:30am to 10:50am) in 2020 (from T1W6). This is to minimise the UV rays that the students are exposed to. This may open up the school calendar for involvement in other interests such as Schools Spectacular. Sports Pro will continue in 2020 as well.

ITEM 7: Correspondence In/Out, CS

- Gift card express fundraising offer – P&C voted to not proceed.

ITEM 8: Treasurers Report, LS

CBA informed LS that the previous information about fees had been sent in error. Our P&C accounts will continue to be fee free.

ITEM 9: Business Arising from Previous Minutes, All Bathrooms

LM thanked the many efforts of the working bee and committee for the bathroom refresh. A special thank you was extended to SW for her efforts. The hall toilets will be completed this week, including the door decals. LM said that the infant toilets will be upgraded by the start of T1 by the Dept. LM was disappointed to report that graffiti has not stopped and that some paint work has been damaged. She will continue to promote respectful behaviours, and asks parents to encourage respectful behaviours as well.

Bookkeeping role

At the previous meeting it was discussed to transition the current volunteer bookkeeping role into a paid position. This motion was put forward and the P&C voted unanimously to make this transition. DG said that the process should be open and transparent. RB suggested advertising in the school's newsletter. AS and JRa will discuss outside the meeting, to come up with a job description and remuneration. CS said that the role needed to be filled ASAP (not wait until the next meeting on 12th Feb 2020).

Waste Initiative

LM had a meeting with the Peninsular schools, with two schools recently moving to a no bins policy (children take all waste home, canteen uses reusable serving items). This has been a two-year transition. LM said that she will review the student protocols in terms of taking tubs out for central lunchbox collection. CS said that this will perhaps encourage students to bring healthy options, rather than food in disposable packets. Two secondhand bins will be purchased by the LLW@S team to help with this transition.

ITEM 10: Social and Fundraising Committee Report, CH

CH said that she envisages fundraising to center on EHPS's 60th anniversary in 2020. As discussed at the meeting in October, this will most likely take the form of one large event, like a fete. The motion was put forward to rest the rotary car raffle in 2020 and the P&C voted unanimously in favour. The welcome "Tea and Tissues" event will most likely take place in term 1 for new Kindy parents.

ITEM 11: Canteen Report, RB

There will be a small spend (around \$200) to replace basic kitchen equipment. Oven cleaning and painting will also take place into the new year.

ITEM 12: Music Program Report, AD

The strings and bands are holding end of year concerts this week. Preparation for next year has begun, notably staffing and instrument purchases.

ITEM 13: Uniform Shop Report, JRa None

ITEM 14: Class Parent Report, JRa

The class parents meet for the last time in week 6. JRa thanked all those parents who stepped forward into this role. LM said that the group discussed combining Grandfriends day and book week. The format would involve open class rooms, book character parade and book sales in the library. It would take place in T3W4, rather than as separate events in T3W3 and T3W5. CS mentioned that requests had been made in the past to have the day on a Monday or Friday for travelling Grandfriends. The P&C were happy for this format change to go ahead in 2020.

Communication to parents was also discussed. CH said that the weekly emails were beneficial, especially to Kindy parents. LM said that information delivery could in future just be via the app. This would stop information being delivered multiple times across the newsletter and emails, and it would allow parents to select what information they would like to receive (i.e. Yr 1 only).

ITEM 15: LLW@S, CS

CS said the team is looking toward healthy screen habits next year. The NSW LLW@S team are also focused on this issue and will be launching some new complains in 2020. CS said that the team would love to see a parent talk centered on technology next year.

ITEM 16: Finance Committee Report, None.

ITEM 17: Any other business: None

The meeting closed at 9pm.

ITEM 20: Next Meeting: Wednesday 12 February at 7:00pm.

Items to be carried over to the next meeting:

* Bookkeeping role * Waste initiative