

Elanora Heights Public School P&C Minutes

Date: 28th October 2020 T4W3

Start Time: 7:08pm via Zoom

Attendees: Leesa Martin, John Rosconi, Janine Ralston, Cassie Hotchin, Anna Davis, Allison Salmon, Linda Smith & Jade Browett

ITEM 1: Apologies: Lee and Susie

ITEM 2: P & C Principal's Report (Leesa Martin)

Term 4 is up and running with a slight return to routine! Since returning, we have completed the Year 5 student leadership training and all students K-6 had a great time learning how to love the environment at our annual Green Day. We are planning on holding a modified Kindergarten Orientation program and are loosely planning what our Presentation Day and Year 6 Graduation programs look like. As always, we will work within the COVID guidelines to provide a memorable experience for our families.

Projects underway or completed since our last meeting:

- 60th anniversary mural along H block is now complete and looks amazing!
- Scope of works for the Pickletown regeneration have been developed and submitted to the department, awaiting approval.
- Scope of works for a new garden on the turning circle have also been developed and submitted.
- New fencing has been installed behind the K-2 playground to improve student safety.
- New bike racks have been installed next to the canteen to provide shelter for more bikes.
- Tender documents for the OSHC have been submitted and we are hoping to proceed soon.
- A new folding door is being scoped for installation between 1/2J and 2SG.
- A quote for new air-conditioning units has been submitted, awaiting approval. These units will cover the rooms not included in the Cooler Classrooms project to ensure all classes are cool.

World Teachers' Day:

Thank you in advance for the morning tea and treats organised for our staff this Friday to acknowledge their outstanding work as part of World Teachers' Day. This year more than

ever we have witnessed the incredible flexibility and resilience of our teachers as they flipped learning overnight to ensure their students continued to learn from home due to COVID.

We have never been more proud of our team at Elanora – they are truly sensational!

Situational Analysis and Strategic Improvement Plan 2021-2024.

Thank you to the large number of families who completed the Tell Them From Me survey – a fantastic response! Along with the teacher surveys and student surveys in Years 4-6, these data will provide us with valuable insights into how we are meeting the needs of our students, staff and community. We aim to share the results of these surveys at our last meeting of the year, where we will seek your input into our goals for 2021 – 2024.

Staff and students have also been surveyed both in the TTFM format, along with additional surveys from staff to determine our collective strengths and areas for further development. Staff report confidence in setting high expectations for students and managing their classrooms well, with emerging themes of using data to inform practice and effective feedback and collaboration as areas for potential future development.

The department have set pre-determined targets for reading, numeracy, attendance and wellbeing in our next 4 year plan, with the mandatory strategic direction of Student Growth and Attainment in Reading and Numeracy set as our first priority area. The school will nominate a maximum of two further strategic directions.

ITEM 3: Well Being Survey

Discussion on Well Being Survey students participated in.

- Increase in participants
- Increase in students at risk, around 47 students were flagged and parents called to discuss areas of concern.
- Cool Kids program run through Mac Uni are up skilling our school counselors to become accredited in the program and deliver small groups in the school for those students at risk.

ITEM 4: Deputy Principal's Report (Jono Rosconi)

Year 3 & 5 participated in a 'check in' assessment to track students learning in Reading and Mathematics.

EHPS students within these grades tracked and performed very well against similar schools within the state.

Teachers will use this data to analyse and adjust the curriculum to support identified areas of focus.

Year 3 performed well with overall strengths within Comprehension in the Reading domains and Statistics and Probability within Mathematics domains. Areas of focus will be on Vocabulary and Measurement and Geometry

Year 5 performed very well with overall strengths within Reading and processes and Statistics and Probability within Mathematics domains. Areas of focus will be on Comprehension and Number sense.

Looking at this being available for Yr 2,4, 6 (the in between NAPLAN years). This alongside Formative assessments and PAT testing will triangulate the data teachers will collect of each student's learning and progress.

ITEM 5: WHS

LM: All still COVID related. Hygiene Practise continues. Next Friday Nov 6th new restriction advice from the DET will be released.

ITEM 6: Last Minutes

- P&C Constitution by laws are complete.
- Bushy Landscapes have been chosen to landscape and preserve Pickle Town. Awaiting the department for the go ahead to release funds to begin the project.
- Turning circle near the office to also be landscaped.
- Quote for Pickle Town and turning circle \$21,500
- P&C provided \$30-\$40,000 to the project. Left over money still available for future garden projects
- Timeframe for Pickle Town, hoping to be complete by end of term. The project should only take 3 weeks to complete

ITEM 7: Treasurers Report (Linda)

- Cash still trending the same- healthy bank account.
- Jobkeeper for uniform shop staff and canteen staff - bank account looking good because of this.
- Linda hoping to move \$30,000 out of the main account and possibly moving more in the new year. \$20K from Canteen, \$10K from Uniform.
- Yr 6 Farewell, Anthea Drake to contact Linda to discuss retrieval of funds for this

ITEM 8: Social Committee Report (Cassie)

- World Teachers Day Gift and morning tea on Friday 30th October. Cassie has organized a special badge for each teachers as a sign of thanks to our amazing teachers.

- Class parents to alert parents about World Teachers Day so children can say happy World Teachers day and possibly send them a card.
- Allison: Starting to think about Social event's for next year 2021.
- Allison and Leesa to sit down after Nov 6th (new restriction guidelines) to discuss term1 events. Movie night first on the agenda
- No book Parade this year – back next year
- Christmas Mufti and present donation to occur

ITEM 9 Canteen Report (Janine)

- Some new menu changes, Pies have become Pizza's
- No alterations to some items as time consuming to go through every order specifically.
- Changes to occur with some of the packaging to become more easily recycled
- Still no cash allowed, hopefully back for term 1.
- Ingrid staying on as Canteen staff next year

ITEM 10: Music Report (Anna)

- Big changes to the music committee.
- School taking over the administration and management of the band (Jack Tier to head this and replace Anna Davis)
- This move is fully supported by the music committee and Anna.
- Band fees will be built into the school fees
- Rachel rule is resigning from Band conductor, recruiting for a new conducted has begun
- P&C will still be involved, especially with handover
- Financial Support from the P&C will be necessary and left over \$ to be used for new instruments
- Leesa thanked Anna for her amazing contribution to the band program and for her support over the years.

ITEM 11: Other Business

- Year 6 Farewell to be discussed further after Nov 6th restriction guideline review. All questions to be sent to Charlotte Reddan.
- SAS staff have sent a card to the P&C to say thank you for their lovely lunch
- Children are still to meet Siblings before leaving the school of an afternoon
- Kindy parents need to move on once their child has arrived to them at the top of the track. Leesa to get the loud speaker out to encourage their prompt exit
- Ongoing issue with Kiss and drop congestion
- AGM Wednesday 25th Nov Week 7

Meeting Closed 8:53pm