



Student Departure Procedures - Term 4 2021

Due to the current advice from the NSW Department of Education and NSW Health, our school will be implementing our staggered student departure procedure again for the remainder of the year. This is to reduce the high levels of congestion at collection time and to alleviate ongoing student safety concerns. This will allow us to comply with current advice and restrictions in place, minimise traffic on Elanora Road and enhance student and community safety at the end of the school day.

This student departure will commence from Monday 25th October (Week 4 Term 4) and continue for the remainder of the year. For this to be successful we are asking you to have a conversation with your child/ren regarding how and where they exit the school by creating a pre-determined collection point, using the outline below. These conversations will be assisted by ongoing messages, prompts and reminders at school and we kindly ask you to reiterate these at home, over the next fortnight.

Parent/Carers Collection Procedure -

Time	What happens?
2:45pm	Kindergarten students without an older sibling at EHPS will be taken up the driveway footpath, ready to meet parents for the 2:50pm collection Kindergarten students with a sibling will be taken to the K-2 COLA to meet siblings. Kindergarten students going to After School Care will be taken to the K-2 COLA to await collection by Community OSH staff.
2:50pm	Parents/Carers of students without siblings (Parents with only one child enrolled at EHPS) arrive in pick up zone.
2:55pm	Students without siblings exit the school by walking out of one of the pre-determined exits of either the driveway footpath, bush track, stairs or lower exit. Students without siblings find their family car and exit in an efficient manner. Students without siblings who are walking, or biking home do so as per normal. ANY STUDENTS catching a bus or attending after school care with an external provider will exit the school as per normal at 2:55pm to ensure appropriate supervision can be maintained.
By 3:00pm	Parents/Carers and students without siblings (parents with only one child enrolled at EHPS) depart from the pick up zone.
By 3:05pm	Parents/Carers of students with siblings (Parents with more than one child enrolled at EHPS) arrive in the pick up zone.
3:00pm	Students with siblings exit the school by walking out of the one of the predetermined exits of either the driveway footpath, bush track, stairs or lower exit as a family . Students with siblings find parent's car and exit in an efficient manner. Students with siblings who are walking or biking home do so as a family .
By 3:10pm	Parents/Carers of students with siblings (Parents with more than one child enrolled at EHPS) depart the pick up zone.

**Student Departure/Collection Procedure -**

Time	What happens?
2:55pm	<p>ALL Year 1- 6 Students at EHPS depart classrooms as per usual.</p> <p>All students without siblings exit the school promptly by walking out of the pre-determined exits of either the driveway footpath, bush track, stairs or lower exit.</p> <p>Any students attending After School Care report directly to the Community OSH Rooms.</p> <p>ANY STUDENTS catching a bus or attending after school care with an external provider will exit the school as per normal at 2:55pm to ensure appropriate supervision can be maintained.</p>
By 3:00pm	<p>Any students without siblings who are exiting the school to go home have:</p> <p>Walked up the footpath, bush track, stairs or lower exit.</p> <p>Found family car and exited in an efficient manner.</p> <p>Students who are walking or biking home have done so as per normal.</p> <p>All parents and students without siblings have departed the pick up zone.</p>
2:55pm	<p>All students with siblings - Eldest sibling departs classroom and collects youngest sibling(s) from the nominated location of either the K-2 Cola area or 3-6 morning lines area to exit the school as a family.</p>
3:00pm	<p>All students with siblings exit the school promptly as a family by walking out of the pre-determined exits of either the driveway footpath, bush track, stairs or lower exit.</p>
By 3:10pm	<p>Any students with siblings who are exiting the school to go home have:</p> <p>Walked up the footpath, bush track, stairs or lower exit as a family</p> <p>Found family car and exited in an efficient manner.</p> <p>Students with siblings who are walking or biking home have done so as a family.</p> <p>All parents and students with siblings have departed pick up zone.</p>